



DEPARTMENT OF PUBLIC WORKS
POLICY
PUBLIC WORKS CONFIRMATION FEE

Certain types of planning applications require a Public Works Confirmation prior to submittal. A City engineer will review the project site and document public improvements that will be required if the applicant chooses to apply for a Building Permit.

POLICY

- 1) The Public Works Confirmation fee shall be collected prior to field review, and the fee amount will be in accordance with the City's latest fee schedule.
- 2) If applicant applies for a Building Permit within 12 months of the Public Works Confirmation date, the fee will be credited towards the Public Works Plan Check and Inspection Fee at the time the fee is paid.
- 3) All Public Works Confirmations expire 12 months after the date indicated on the form.

RESPONSIBILITY

It is the responsibility of the property owner to retain a receipt of the Public Works Confirmation fee payment to obtain the credit.

A handwritten signature in blue ink, appearing to read 'Timm Borden', written over a horizontal line.

TIMM BORDEN
DIRECTOR OF PUBLIC WORKS
CUPERTINO, CALIFORNIA

DATE: 5/23/14